

settlement tips

submit documentation to settlements@thorn.money

documents



an **itemised tax invoice** that includes:

- ▲ the serial number
- ▲ ABN
- ▲ must be a tax invoice, not a pro forma



drivers licence photos of:

- ▲ the front and back of the licence and;
- ▲ client holding the card



email and mobile details for the authorised signatures for DocuSign

broker to confirm



any **brokerage adjustments** including sharing the cost of the establishment fee



if you want to **preview** the documents before they're sent to the client



1800 975 075



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